

## Teacher Education Council Meeting Minutes September 8, 2023

Attendance:

- I. Call to order 1:00pm → Joe call to order 1:03
  - A. PR Announcement by Alice Villaseñor, Associate Director of The Dr. Katherine Conway-Turner Office of Civic and Community Engagement about [Bengal Dare to Care Day – Saturday, September 23, 2023](#)
    - i. **Alice discussed the sign-up process; she distributed ere pamphlets (with QR codes) for student participation**
    - ii. **There will be site coordinators and training session held in preparation for the event.**
    - iii. **Judy [Davis?] – emphasized the safety factor and shared that training is good**
  - B. Bengals Passionate about Education (BPE) Announcement by Kathy Doody, Pixita Del Prado, Sherri [?].....
    - **Coffee Convo Meet & Greet will be held on Sept 19 at Bengal Pause; the event was shared by Pixita. The BPE is intended for all teacher educator programs**
- II. Approval of May minutes
  - A. **Motion to approve by Jen Reichenber, and Judy [Davis] second. There was no discussion. A vote was called; the motion passed unanimously.**
- III. Lightning Round: Butler Library Update: supplementing/complementing course content. (Eugene Harvey, Reference Librarian)
  - A. Both the ASK US and Online CHAT services were started during the COVID pandemic; they are still in place. The services are staffed during reference desk business hours; questions posed after hours are answered the next day.
  - B. Faculty Services Page is a great resource - <https://library.buffalostate.edu/facultystaff>
  - C. The library provides Course Reserves and Textbooks for students as well as meeting other needs --- items can be reserved at the circulation desk. Textbook Affordability is a major discussion point.
  - D. [Library Tutorial Opportunities are available.](#)
  - E. Faculty were reminded that posting articles online is a copyright violation; reach out to the Library for more information about providing students with persistent URLs (on One Drive, Google Drive, Brightspace, etc.) instead.
  - F. Library Instruction in your specific content area is available. Contact the library.
  - G. Curriculum Materials Lab à HVAC work est. March-May
- IV. TEC Committee Reports
  - A. Assessment and Accreditation (Dana Serure presenting as Assessment Chair/Shannon-absent)
    - i. **Please see linked [PDF](#) (View Only/Buffalo State Log-In Required/Not Downloadable)**
      1. **[Data Report](#): Content Specialty Test (CST) & Educating All Students (EAS) test data was reviewed and addressed.**
    - ii. Discussion Items - none
    - iii. Action Items - none
    - iv. Resolutions - none
  - B. Faculty Development (Keli Garas-York) – See linked PDF [NEED TO INSERT HYPERLINK]
    - i. **Grad-Assistant and 3 PDS Reps are working this semestser; stop in and say hi**
    - ii. **If you are a working partner with a PDS school be looking for stipend information soon. Do remember about GOAL-SETTING as well.**
    - iii. **PDS Conference Sept 29 – see the PDS website for Registration**
    - iv. **Jim [LAST NAME?] discussed the Center for Teaching in Maine – a great Workshop model; see handout [NEED TO INSERT HYPERLINK]; Nancy Atwell’s session will be held on Oct**

28-29. PDS will once again be connecting with the Center for Teaching and Learning to learn more about the workshop model as interpreted by Nancie Atwell and her successors

v. Tailgate event will be held on Oct 19 during Bengal Pause

**V. ROOM CHANGE as Cleveland Room 418 was double-booked by a software glitch. See room confirmation below for remaining meetings**

A. Field/Clinical Experiences (Rosemary Arioli)

- i. Resources are available at: <https://epp.buffalostate.edu/>.
- ii. Applications for Student-Teaching can be found online at: <https://epp.buffalostate.edu/educator-prep-program-applications>
- iii. Shannon informed the TEC that reports will be provided once a month; Rosemary is able to get it asap...Before she left, Tiffany Fuzak piloted the application process with Kathy Doody and the office staff.
- iv. Buffalo Public Schools requires programming for student-teachers – this is a mandatory BPS orientation. Rosemary Arioli attended, and commented that our representation at the session was great. Faculty are reminded that if students need a BPS placement during the second quarter of the semester, they should email Rosemary so she can share presentation materials. These are informative pieces for student-teachers and for students in methods courses. The links to the materials are:
  1. [Student Teaching | BUFFALO \(buffaloschools.org\)](#)
  2. [Power-point LINK](#)

B. Recruitment and Retention (Kathy Wood)

- i. September 18<sup>th</sup> at 10 AM will be the first committee meeting; the committee still needs a secondary education faculty member to participate.

C. IGPE (Cathy Beecroft presenting for Brandon Kawa who was unavailable)

- i. We are pleased to report that the recent IGPE site visits were a resounding success as part of our MSCHE self-study. These visits included three locations in Brazil, one in Colombia, and one in Qatar. We extend our gratitude to all individuals who contributed in any capacity to ensure the success of these visits.
- ii. Throughout the summer, IGPE collaborated closely with Global Engagement to host a delegation from the Indonesian Ministry of Education. The visit immediately yielded remarkable results, as we are thrilled to announce that 21 undergraduate students from Indonesia are studying at Buffalo State for the fall semester. They arrived early last week and will be here through December.
- iii. We would like to extend a special appreciation to Dean Paterson, the School of Education, and especially the CTE department for their invaluable support in hosting the Indonesian delegation on our campus this past June.

VI. Certification Office Update (Patty Recchio) à NOTE: No ppt for Sept

- A. Child Abuse Workshop is now available in Brightspace (Thank you to Kathy Doody (EXED) and Pam Schuetze (Psychology))
- B. Pathway Back to Teaching is preparing for a Fall session; 400 individuals have expressed an interest

- i. Lisa Brosnick shared that at the SPACE Fair on campus, she met several women who were teachers in their own country and are now new to the USA and are trying to find their way back to teaching.
    - ii. Patty has collaborated/networked with International Buffalo Institute.
    - iii. CERT exams – challenging issues and learning sessions being offered, esp. math
  - C. The Teacher Certification Consortium meeting is Sept 20 --> if you have any questions email it to Patty Recchio ASAP
    - i. Rosemary shared about the stipends that Buffalo State can offer mentor teachers. We are currently paying \$200-250, whereas other schools (UB) can offer their students more (through independent grant funding). Patty responded that this is a SUNY issue.
  - D. The University is still completing summer conferrals for certification – Students should email Patty Recchio if they need to have the documentation completed ASAP.
  - E. Joe asked Rosemary to let Wendy know at the next TEC meeting
- VII. TEUPAC Update (Keli Garas-York) – **no updates**
- VIII. Unit Head Report (Wendy Paterson) – **absent / attending President Interviewing Meeting**
- IX. Old Business
  - A. Sign-in up for taking minutes by TEC Representative (Oct 13; Nov 10; Dec 8)
    - i. Joe distributed sign-up sheet for the taking of minutes by TEC programs.
    - ii. Discussion about Dept name next to Name
    - iii. One person and one Department/Program. Unfilled meeting dates will be assigned.
    - iv. Terri shared the TEC Committee reports should be uploaded to the shared (public) Onedrive space. PDF formats are preferable.
    - v. From May 12, 2023 minutes:
 

IV. TEC secretary position – proposal to “round-robin” minutes so that each department representative will take minutes once during the TEC year; if a representative is absent during their assigned date, they must send a representative in their place to take the minutes

      - A. Discussion: Julie noted concern; Judy D., indicated that she felt she couldn’t keep up with the level of minutes; Terri noted that a template would be provided, along with PowerPoints that could be referenced in the minutes
      - B. Joe motioned for “round-robin” minute taking, Lisa Rafferty seconded, all in favor, Julie Henry abstained
  - Alice Villaseñor spoke about a potential way for the School of Education to co-host events with civic and community engagement organizations or programs (e.g. International Buffalo Institute, or other like-minded, non-profit groups).
- X. New Business
- XI. Announcements
- XII. Adjournment (2:30)

Respectfully submitted... **Motion to Adjourn at 2:18 PM by Alexandria and Second by Judy**

**NEXT MEETING: October 13, 2023;** Future 2023 Meetings: November 10, 2023; December 8, February 9, March 8, April 12, May 10

## NOTES: Confirmation of ROOM 2023-2024:

### Event Name: TEC Meeting

#### SCHEDULE:

Room	Room Access	Max Capacity	Use of Room Begins	Event Starts	Event Ends	Use of Room Ends
Cleveland Hall 418	If the door is locked please come to the Events Management office in CLEV 319 to obtain a key.	40	10/13/23, 1:00 PM	10/13/23, 1:00 PM	10/13/23, 2:30 PM	10/13/23, 2:30 PM
Cleveland Hall 418	If the door is locked please come to the Events Management office in CLEV 319 to obtain a key.	40	11/10/23, 1:00 PM	11/10/23, 1:00 PM	11/10/23, 2:30 PM	11/10/23, 2:30 PM
Cleveland Hall 418	If the door is locked please come to the Events Management office in CLEV 319 to obtain a key.	40	12/8/23, 12:00 PM	12/8/23, 12:00 PM	12/8/23, 1:30 PM	12/8/23, 1:30 PM

### Event Name: TEC Meeting

#### SCHEDULE:

Room	Room Access	Max Capacity	Use of Room Begins	Event Starts	Event Ends	Use of Room Ends
Cleveland Hall 418	If the door is locked please come to the Events Management office in CLEV 319 to obtain a key.	40	2/9/24, 1:00 PM	2/9/24, 1:00 PM	2/9/24, 2:30 PM	2/9/24, 2:30 PM
Cleveland Hall 418	If the door is locked please come to the Events Management office in CLEV 319 to obtain a key.	40	3/8/24, 1:00 PM	3/8/24, 1:00 PM	3/8/24, 2:30 PM	3/8/24, 2:30 PM
Cleveland Hall 418	If the door is locked please come to the Events Management office in CLEV 319 to obtain a key.	40	4/12/24, 1:00 PM	4/12/24, 1:00 PM	4/12/24, 2:30 PM	4/12/24, 2:30 PM
Cleveland Hall 418	If the door is locked please come to the Events Management office in CLEV 319 to obtain a key.	40	5/10/24, 12:00 PM	5/10/24, 12:00 PM	5/10/24, 1:30 PM	5/10/24, 1:30 PM